

SERVANTS OF THE PEOPLE SOCIETY (DELHI)  
**BALVANTRAY MEHTA VIDYA BHAWAN ANGURIDEVI SHERSINGH MEMORIAL ACADEMY**  
( Senior Secondary School for Integrated Education-Recognised & Affiliated to C.B.S.E.)

Greater Kailash-II, New Delhi – 110 048 [www.bmvbasma.edu.in](http://www.bmvbasma.edu.in)

Phone : 43029496,41616607,43715301, 45543654,47508754

e mail : [scbasma11@hotmail.com](mailto:scbasma11@hotmail.com)

SCHOOL ID – 1925273

CBSE AFF.NO. – 2730285

EXAM.CODE – 25220



Lala Lajpat Rai



No.BMVB-ASMA/SW/SHC/2021-2022 /

Dated : 30.09.2022

**SUB. : REGARDING INTERNAL COMPLAINT COMMITTEE – PREVENTION OF SEXUAL HARASSMENT  
OF WOMEN AT WORKPLACE : FOR THREE YEARS FROM 2021 – 2022 TO 2023 – 2024  
AND DEDICATED E-MAIL ID**

As per the DOE Circular dated 15.06.2018, the School has reconstituted the School's Internal Complaints Committee for Prevention of Sexual Harassment of Women at Workplace. For the information of all the staff members/teachers, the following Internal Complaints Committee was constituted in the school for a period of three years i.e. from 2021-2022, 2022-2023 and 2023-2024. The information of this Internal Complaint Committee was posted in the School's two Official Whatsapp Groups for information of all teachers/staff in November,2021 and also announced by the Principal during the monthly Staff Meeting held on 30.09.2022.

2. The reformed/re-constituted Internal Complaint Committee w.e.f. 20.07.2022 is as under:-

S. N.	PARTICULARS	NAME	POST IN SCHOOL	DESIGNATION (IN THE COMMITTEE)
1.	MEMBER – I	Mrs. VANDANA BABERWAL	PRINCIPAL	PRESIDING OFFICER
2.	MEMBER – II	Mrs. SWATI AHMED	PGT (Pol Sc)	MEMBER
3.	MEMBER – III	Mrs. POOJA GULATI	Asstt T-PP : I/c Pre Primary Wing	MEMBER
4.	MEMBER – IV	Rtn Dr. AMITA GUPTA	Rotarian / Medical Professional	MEMBER
5.	MEMBER – V	Mrs. PUSHPA PANT	Special Educator	MEMBER
6.	MEMBER – VI	Mr. PEEYUSH TYAGI	Office Supervisor	MEMBER

3. A dedicated / exclusive following E-Mail ID of the Internal Complaint Committee has been made :-

[bmvbasmaicc@gmail.com](mailto:bmvbasmaicc@gmail.com)

4. The Committee will ensure that a safe and secure working environment is available in the School for lady staff members and it will work for the prevention of sexual harassment at the work place. All the lady staff members are advised to feel free to contact and approach the School Internal Complaint Committee in 'Writing' (time limit not exceeding three months if the Committee is satisfied that the circumstances were such which prevented the woman from filing a complaint within the said period then also due consideration will be given to genuine complaints) in case of any problem faced by them related to sexual harassment at the work place.

5. Submitted for your information and approval please.

( GEETA MALLICK )  
CONSULTANT – IE / ADMN

( VANDANA BABERWAL )  
PRINCIPAL/PRESIDING OFFICE – ICC

DIRECTOR